



Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the whole form and send it to:

LANtec Services Ltd
381 Carlton Hill
Nottingham
NG4 1HW

Originator's Identification Number

5 5 8 3 5 2

Name(s) of Account Holder(s)

[Empty text box for account holder name]

Reference Number

[Empty grid for reference number]

Bank/Building Society account number

[Empty grid for account number]

Instruction to your Bank or Building Society

Please pay LANtec Services Ltd Direct Debits from the account detailed in this Instruction subject to safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with LANtec Services Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Branch Sort Code

[Empty grid for branch sort code]

Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society
Address
Postcode

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
If there are any changes to the amount, date or frequency of your Direct Debit Lantec Services Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Lantec Services Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request
If an error is made in the payment of your Direct Debit by Lantec Services Ltd or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society. If you receive a refund you are not entitled to, you must pay it back when Lantec Services Ltd asks you to.
You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

